

Helsington & Brigsteer Village Hall charges from Jan 2015

Large Hall £13.00 per hour Half rate £6.50 per hour

Meeting room £7.00 per hour Half rate £4.00 per hour

Hire of kitchen for an event £5.00

All times to include preparation and clearing away.

Qualification for half rates:

- People who live in the parish of Helsington & Brigsteer **OR**
- Activities during the week Monday to Friday 09.00hrs to 18.00hrs

Cancellation

If a cancellation is made up to 2 weeks before the hire of the hall no charge will be levied.

If a cancellation is made less than 2 weeks before the hire of the up to 50% of the hiring fee may be charged.

Charges for celebrations

	Hire fee	Full Kitchen use	Limited Kitchen use	Deposit
Residents	£7.50 per hour	£25.00	£5.00	£250.00
Non residents	£15.00 per hour	£25.00	£5.00	£250 - £500

Full use of the kitchen: The kitchen is used for food preparation or major use of the kitchen contents.

Limited use of kitchen: The kitchen is used for tea making and warming up of food.

Maximum number of guests 70

Event to finish by Midnight

Bar closed by 11.30

Cancellation

If a cancellation is made up to weeks before the hire of the hall no charge will be levied.

Less than 2 weeks up to 50% of the hiring fee may be charged

Wedding receptions: Please contact the booking team: villagehall.brigsteer@gmail.com

General notes

- The Board reserve the right to reject a hiring request in order to meet its responsibilities in areas such as health & safety, security and maintenance of the hall.
- Helsington & Brigsteer Village Hall cannot be held responsible for any failure in the supply of services. If this is an issue we advise the hirer to take out appropriate event insurance.